

# Holiday Inn Chester West

## Meetings Network Brochure

### **Holiday Inn A55 Chester West**

Westbound A55, Northop Hall, Near Mold  
Flintshire, CH7 6HB

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***Holiday Inn***

# Holiday Inn Chester West - Working together to make your meeting a success

## LOCATION

Ideally located on the A55 expressway, convenient for historic city of Chester and North Wales, with excellent access to Liverpool, Manchester, Holyhead and the motorway network.

## TRANSPORTATION

Manchester Airport 69km/ 42m  
Liverpool Airport 55km/34m  
Chester Railway Station 13km/8m  
Wrexham Station 12.4km/7m  
Holyhead (Ferries to Ireland) 127km/79m

## DIRECTIONS

From M56 take M53 Chester, follow A55 for Conwy. Continue on the A55 and take junction 34 signposted Conwy. Take the centre lane and pass junction 33B for Mold (DO NOT TAKE EXIT). The Hotel is approximately 200 yards further along. (Take slip road for services)

## ACCOMMODATION

80 bedrooms, all en-suite and with security door locks 6 executive rooms with a Jacuzzi bath and fridge , 1 Bridal suite.  
Hairdryer, hospitality tray, Iron/ Ironing board ,Direct dial telephones with Voicemail facility, Modem point, Wireless Data, Connection and Satellite TV in every room.  
Rooms available with disabled access & facilities,

## DINING/ENTERTAINMENT

Conservatory restaurant with modern décor buffet style Breakfast served 6.30am – 10am weekdays and 7.30am – 11.am weekends & bank holidays  
Lunch and bar snacks served from 10am weekdays and 11am weekends until 9pm. Dinner - full A la Carte menu .  
Night service menu available from 10pm.  
24 hour room service available (no supplement charged)

## SERVICES/FACILITIES/SHOPS

Free on site car parking for 180 cars  
Dry cleaning pick-up and return service  
Safety deposit box available at front desk Lift to all floors

## RECREATION/AMUSEMENT FACILITIES

On site: Mini Gym  
Nearby:Go-karting and Ice skating 4km/2m  
Cinema, Ten-pin bowling 14km/8m  
Golf course within 10km /6m  
Chester Zoo, Blue Planet Aquarium, Chester Town centre and Cheshire Oaks 17km/10m  
Trafford Centre 42km/26m  
Broughton retail park 6km/4m  
Conwy Castle 48km/30m,  
Bodelwyddan Castle 25km/15m

## MEETING FACILITIES

4 Meeting rooms from 2 to 200 persons  
2 Air conditioned Syndicate rooms  
Air conditioned Vivaldi Suite & Clwyd room  
Dedicated breakout rooms  
Telephone and modem point in each meeting room  
220V electrical outlets in each room  
Vivaldi Suite has private entrance and reception area  
Complimentary Fibre Optic Wi-Fi available

## MEETING EQUIPMENT

VCR/DVD & TV, LCD Data Projector Screen (no charge) Flipcharts ,  
Podium,lecturn.  
Microphone & PA System, Back projection capability, Tele-conferencing capability. Additional equipment is available on request

## MEETING SUPPORT SERVICES

Express check-in/ check-out  
Photocopying service available  
24- hour fax & email capability  
Separate group registration area  
Luggage storage for meeting attendees  
Secretarial support  
20% reduction on business services to the meeting organise

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Room Name	Reception	Theatre	Classroom /Cabaret	U Shape	Banquet	Boardroom	Dimensions	HT	Door H/W	Location	Natural Daylight
Vivaldi suite A & B	190	200	130	50	190	55	17M x 10M	2.57M	2M x 0.9M	G	Yes
Vivaldi A suite	100	80	55	40	80	35	15M x 8.5M	2.57M	2M x 0.9M	G	Yes
Vivaldi B suite	90	60	35	28	60	30	10M x 8.5M	2.57M	2M x 0.9M	G	No
Vivaldi C suite	20	16	-	-	-	8	6M x 3.5M	2.57M	2M x 1.55M	G	Yes
Clwyd Suite	35	35	15	20	25	25	11M x 6M	-	-	G	Yes
Syndicate rooms	-	-	-	-	-	6	-	2.3M	-	G	Yes

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## Accommodation and Services

### Bedrooms

The Holiday Inn Chester West has 80 air-conditioned en-suite bedrooms, including 6 executive rooms. with a Jacuzzi bath and fridge, flat screen TV with Freeview, satellite tv, dvd player layer, laptop safe, executive leather armchair, complimentary bathrobe & slippers, mineral water & Chocolate bar

All rooms have Flatscreen Satellite TV, direct dial telephone with voicemail facility, modem point & **Wireless Data Connection** Tea & Coffee making facilities with hospitality tray, Iron & Ironing board, Electronic security door locks, Desk space Choice of pillows, Double beds for single occupancy.

### Breakfast or Express Check Out

For guests that need to check out in a hurry, we have a breakfast check out service. This allows you to check out at your table, which will save you time. Alternatively why not try our Express Check out, with your bill & express check out form delivered to your room overnight, allowing you to check your bill & complete your credit card details prior to checking out.

### Newspapers

Daily newspapers are available to all guests & can be ordered on check-in. They will be delivered to your bedroom each morning.

### Complimentary supplies

Should you arrive at the hotel and realise that you have forgot your toothbrush or razor, we have these available at reception with our compliments. Other items are also available, please ask for details.

### Laundry & Dry cleaning

Any laundry left before 9am will be returned the following day (Monday – Friday).

### IHG Rewards

Membership to the IHG Rewards programme is free of charge to individual travellers. This entitles members to corporate rates at any Holiday Inn hotel, a complimentary weekday newspaper, a discount off business services and complimentary Wi-Fi access. You can collect reward points and redeem them for free night stays.

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## Day Delegate Package

Includes:

Main Conference room hire

Tea or Coffee with Pastries on arrival

Mid-morning Tea & Coffee break with Biscuits/Muffins

Choose from:- 2 course Hot & Cold buffet lunch, Tea/Coffee OR 2 course Simply Uplifting lunch, Tea/Coffee

Afternoon Tea & Coffee break with Fruit

Cordials, Sparkling & Still Mineral water

Stationery kit

Overhead projector, Data projector & screen, Two flipcharts

(data projector is subject to availability)

Complimentary Wi-Fi access

## 24hr Delegate Package

Includes :

Main conference room hire

Tea or Coffee with Biscuits on arrival

Mid-morning Tea & Coffee break with Biscuits

Choose from:- 2 course Hot & Cold buffet lunch, Tea/Coffee OR 2 course Simply Uplifting lunch, Tea/Coffee

Afternoon Tea & Coffee break with Biscuits

Cordials, Sparkling & Still Mineral water

Stationery kit

Overhead projector, Data projector & screen, Two flipcharts

(data projector is subject to availability)

Complimentary Wi-Fi access

3 course Table d'hôte Evening meal

Overnight en-suite accommodation

Full English breakfast

Free accommodation for delegate's partner

Use of the Hotel's Mini Gym

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## **CONFERENCE BREAKFAST OPTIONS**

Tea/ Coffee and freshly made Bacon or Sausage baps

Tea/Coffee and Continental breakfast

Tea/Coffee and full cooked breakfast, including toast & fresh orange juice

## **ADDITIONAL EXTRAS**

Tea/Coffee, freshly baked Pastries, Croissants & Jam

Tea/Coffee, fresh fruit platter, Muffins & Biscuits

Tea/Coffee, cream cakes and mini chocolate bars

## **CONFERENCE LUNCH OPTIONS**

2 course Hot & Cold buffet including Tea/Coffee

2 course Simply Uplifting lunch menu, Tea/Coffee including fresh Orange juice

Buffet 1

Buffet 2

Soup, Sandwiches & Chips

Freshly made sandwiches & Chips

Freshly made Sandwiches, Crisps & Peanuts

**ADDITIONAL LUNCH OPTIONS** (ideal for conferences with fewer than 10 delegates)

Bar snacks from £7.50per head (charged as taken)

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In both our Day delegate package & our room hire charge we include the use of an Overhead projector, Data projector (subject to availability), screen and two flipcharts. Additional equipment is available upon request and is charged as listed below. Should you require any equipment or business services that are not listed, then please contact the Meeting Network Department for further details.

## EQUIPMENT CHARGES

ADDITIONAL FLIPCHARTS	FROM £20.00	(2 including in room hire and day delegate rate)
DISPLAY PANELS (6FT X 3FT)	FROM £40.00	
TV & VIDEO/DVD	FROM £50.00	
INDUCTION LOOP	FROM £50.00	
LCD DATA PROJECTOR	FROM £90.00	
P.A SYSTEM (UP TO 100)	PLUS EITHER HAND HELD OR LAPEL MICROPHONE	FROM £150.00
P.A SYSTEM (UP TO 160)	PLUS EITHER HAND HELD OR LAPEL MICROPHONE	FROM £175.00
ADDITIONAL HAND HELD OR LAPEL MICROPHONE		FROM £45 EACH

## BUSINESS SERVICE CHARGES

FAX – OVERSEAS	£1.00 COVER SHEET £0.75 SUBSEQUENT SHEETS
FAX – LOCAL	£1.00 COVER SHEET £0.50 SUBSEQUENT SHEETS
PHOTOCOPYING	£0.20 PER A4 SHEET
ACETATES	£0.50 PER SHEET
LAMINATING	£2.00 PER A4 SHEET
COPY TYPING (subject to availability)	£5.00 PER LETTER

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## TERMS & CONDITIONS

**CONFIRMATION:** A signed contract is required within 48 hours to secure your reservation and fully guarantee your booking

**ROOM ALLOCATION:** We reserve the right to allocate alternative meeting rooms suitable for the capacity and layout as specified by yourself. You will be advised of any changes prior to arrival.

**CANCELLATIONS:** All cancellations must be received either by fax or by post. This will be confirmed back to you in writing.

**MINIMUM NUMBERS:** Please advise any change in numbers of delegates attending the conference at least 5 working days prior to date. Failure to do so will result in the original number of delegates being charged.

<b>CANCELLATION TERMS:</b> 14 days notice	25% of estimated bill
Less than 14 days but more than 10 days notice	50% of estimated bill
Less than 10 days but more than 7 days notice	50% of estimated bill
7 days notice	100% of estimated bill

### INVOICE TERMS:

When credit facilities have been agreed, payment is to be made within 14 days of the invoice date. Where credit facilities are absent, the account will need to be settled on departure. A credit or debit card will be required to guarantee the booking.